



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 44th Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Wednesday, 21st December 2022 at 10:30 a.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online-offline).

1. **Prof. Anupam Shukla** : Chairman
Director, SVNIT, Surat
2. **Shri Anil Kumar,** : Member (Online)
Director (IFD)
Department of Ministry of Education,
Shastri Bhavan, New Delhi 110115
3. **Mrs. Veena Dunga** : Member (Online)
Dy Secretary (NITs)
Department of Higher Education,
Ministry of Education,
C wing, Shastri Bhavan, New Delhi 110115
4. **Prof. Harit K. Raval** : Member
Professor (HAG), Deptt. of Mechanical
Engineering, SVNIT, Surat.
5. **Dr. Namrata D. Jariwala** : Member
Assistant Professor, Department of Civil
Engineering, SVNIT, Surat
6. **Dr. Pramod Mathur** : Member Secretary
Registrar, SVNIT, Surat

At the outset, the Director and Chairman Finance Committee extended warm welcome to all the members present and briefed the developments & activities being taken up at institute. Thereafter, the following agenda items were taken up for discussion:

Item 44.01: To confirm minutes of the 43rd Finance Committee Meeting held on 27.09.2022 and the resolutions adopted through Circular Agenda.

Reso 44.01: The minutes of 43rd meeting of the Finance Committee held on 27.09.2022 was circulated to the members of the Finance Committee of SVNIT, Surat on

03.10.2022. No comments have been received. Agenda item to approve Separate Audit Report of the C&AG on the accounts of SVNIT, Surat for the year 2021-22 was recommended by the Finance Committee to the Board of Governors through Circular Agenda after the 43rd FC Meeting vide item nos. 43.C1. Therefore, it was:

“Resolved to confirm minutes of the 43rd Finance Committee Meeting held on 27.09.2022 and the resolutions adopted & action taken through Circular Agenda no 43.C1.”

Item 44.02: To note and approve the action taken on the resolutions adopted by the Finance Committee in its 43rd meeting held on 27.09.2022.

Reso 44.02: *“Resolved to note and approve the action taken on the resolutions adopted by the Finance Committee in its 43rd meeting held on 27.09.2022. The members were informed that a sum of Rs.2859.56 lakh is being transferred to Corpus Fund Account from General Reserve. The balance after this transfer under Corpus Fund Account will be Rs 99.65 Crores.”*

Item 44.03: To note the minutes/recommendations of the 75th Meeting of the Building & Works Committee schedule to be held on 14.12.2022.

Reso 44.03: *“Resolved to note the minutes/recommendations of the 75th meeting of the Building & works Committee held on 14.12.2022. It was advised that a summary of all ongoing works including new works, repair and maintenance etc. be provided alongwith minutes of building and works committee. The summary should have details of name of work, total cost, amount paid, balance payable, executing agency, expected completion, expenditure head etc. so as to assess the total amount payable by the institute for these works.”*

Item 44.04: To consider and recommend to the Board of Governors to approve for release the full amount of consultancy fees for Architects/ Consultant M/s. Keen Architect of Mehsana for Construction of Two Lecturer Hall Complexes in SVNIT Campus under HEFA to be paid by SVNIT by adopting suitable resolution(s).

Reso.44.04: The Committee was briefed that, the institute had empaneled Architects/ Consultants for various HEFA projects. M/s. Keen Architect was appointed as Consultant/Architect for the work of Construction of Two Lecturer Hall Complex Buildings for which work order was issued by Director on 18.11.2019 and the same was placed for approval in the 65th meeting of Building Works Committee held on 13.12.2019. The matter for appointment of Consultant and payment of Consultant/Architect fees by SVNIT Surat was discussed in the 40th

Finance Committee Meeting, wherein Consultancy Charges @ 50% of built up area was approved as proposed by the institute. The reduction of rate (50%) was decided as per advise of institute authorities without getting confirmation from the concerned Architect. Since the work order was issued by the institute in the year 2019 for two lecture hall complex @ Rs. 325/- per sq. meter of the built up area and there is no written consent of the Architect for reduction of rates for the second lecture hall complex, it was agreed to pay full Consultancy Charges for Lecture Hall Complex. The matter was deliberated at length. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve to release the full amount of consultancy fees (@ Rs. 325/- per Sq. Meter for total built up area as per agreed terms for Architects/ Consultant M/s. Keen Architect of Mehsana for Construction of Two Lecturer Hall Complexes in SVNIT, Surat. The expenditure will be made from the IRG of the institute.”

Item 44.05: To consider and recommend to the Board of Governors to approve the proposal of preliminary estimate submitted by CPWD for the work of “Repairing work, strengthening work, Renovation of toilet blocks, Internal & External colour works and other works required for maintenance of hostel building of the Gajjar Bhavan, Nehru Bhavan, Raman Bhavan, Narmad Bhavan, and Mother Teresa Bhavan in SVNIT Campus, Surat”.

Reso: 44.05 The Committee was briefed that, the matter was approved in 74th Building & Works Committee vide Reso.: 74.06 held on 20/09/2022. The Institute had requested CPWD to prepare preliminary cum detailed estimate for the same vide letter Dated 12/10/2022. The CPWD has submitted preliminary estimate of various hostel buildings in SVNIT Campus. The Members observed that timely maintenance of the Hostel buildings were not taken up, which resulted into poor conditions of the hostel buildings.

The ministry representative present in the meeting advised that the institute has availed HEFA loan of Rs.100 Crores approx. in first phase and considering the IRG of the institute the institute may take up renovation/ major maintenance works of all old buildings through HEFA funding. A comprehensive proposal may be made for all old buildings which requires major repair/maintenance at one go. The work may be executed through CPWD. After deliberations, it was:

“Resolved to defer the proposal and be placed again with comprehensive proposal for renovation/major repair of all old buildings at one go which will be funded through HEFA.”

“Further resolved, to prepare the proposal in total for further funding from HEFA for institute requirement as per its priority. The second phase shall

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have complete plan of new construction and major repair/maintenance works for old buildings.”

Item 44.06: To consider and recommend to the Board of Governors to grant administrative approval for procurement of Gas Chromatography Mass Spectrometry (GC-MS) at the estimated cost of Rs.84,96,000/- (including GST @18%) under DST-FIST project grant (4/309) & OH-35 (Rs.39.98 Lacs).

Reso. 44.06 The Committee was briefed that the Gas Chromatography Mass Spectrometry (GC-MS) is to be procured under DST-FIST project grant (4/309). However due to revision of GST rates from 5% to 18%, the total estimated cost is over the sanctioned amount for procurement under non-recurring head of project grant. Therefore, the additional amount of Rs.39.98 Lacs is proposed under OH-35, During deliberations the Ministry representative advised to approach DST for sanctioning additional amount under the project as GIA from Government of India from two different ministries should not be utilized for the same purpose. After deliberation it was:

“Resolved to recommend to the Board of Governors to accord administrative approval for procurement of Gas Chromatography Mass Spectrometry (GC-MS) at the estimated cost of Rs.84,96,000/- (including GST @18%) under DST-FIST project grant (4/309). The procurement should be initiated as per GFR 2017 through GeM/CPPP. DST may be approached for sanctioning additional amount for the shortfall in the sanctioned amount justifying the reason. Further shortfall if any may be paid from IRG of the institute.”

“Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place purchase order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/Board.”

Item 44.07: To consider and recommend to the Board of Governors to approve the plan for utilization of IRG amount generated in TEQIP-II and TEQIP-III

Reso. 44.07 It was informed that, the TEQIP Cell has two fixed deposits of Rs.75,09,000/- under TEQIP-II and Rs.30,66,072/- under TEQIP-III. The Total fund available under TEQIP is Rs.1,05,75,072/-. These amount is generated as IRG through various activities such as Registration fees of STTP and conferences. The Institute received a letter No.F.N./17-3/2022-TS.III dated 26.05.2022 from

MoE, Department of Higher Education to provide the framework for utilization of the IRG fund generated by TEQIP Cell. Accordingly, the plan for utilization of IRG amount generated under TEQIP-II & III has been prepared. After deliberations the members were of the view that the IRG generated from TEQIP should be utilized in true spirit as per the guidelines of TEQIP, whereas the recommended policy is not according to the guidelines. Therefore this needs to be reviewed:

“Resolved to refer back to review the recommendation in line with TEQIP guidelines.”

Item 44.08: To consider and recommend to the Board of Governors to approve procurement of Desktop Computer for various Departments/ Sections.

Reso. 44.08 The Committee was briefed that the Institute received various proposals from different Departments/ Section for procurement of 652 Nos. of Computer / workstation amounting of Rs.628.18 lakh which has been scrutinized as per directives of 41st meeting of Finance Committee and has been rationalized limiting to 287 number of Desktop Computers amounting to Rs. 215.25 lakhs approx. estimated @ Rs. 75000/- each. After deliberation it was:

“Resolved to recommend to the Board of Governors to accord administrative approval for procurement of total 287 number of Desktop Computers amounting to Rs. 215.25 lakhs approx. @ Rs. 75000/- each. The procurement should be made through GeM/CPMP. The expenditure will be made from OH-35.”

Item 44.09: To consider and recommend to the Board of Governors to approve the revision of other fee except tuition fees from the Academic Year 2023-24 for the newly admitted students of B.Tech, Five Years Integrated M.Sc., M.Tech & Ph.D. students.

Reso. 44.09: It was informed that the existing Fee Structure of the institute excluding the fees as fixed by the Ministry of Education, Government of India, was revised in the Academic Year 2019-2020 in the 49th meeting of the BOG held on June 15, 2019, wherein it was also resolved to revise the Hostel seat rent after every two years. However, Hostel seat rent was not revised due to the COVID 19 pandemic in year 2021. A typo error in the recommendation of the committee was noted in para 3 (Table 3) Other Fee distribution regarding proposed fee for Examination, MIS, Identity Card etc. which will be Rs. 750/- per semester instead of Rs. 1500/-. After deliberations it was:

“Resolved to recommend to the Board of Governors to approve the revision of fee structure except the fees as fixed by the Ministry of Education, Govt. of

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India from the Academic Year 2023-24 onwards for newly admitted students of B.Tech, Five Years Integrated M.Sc., M.Tech & Ph.D. students.”

“Resolved further, to refer the matter to Ministry of Education, Government of India regarding revision of Tuition fee for Five Year Integrated M.Sc. Programs and extending the benefit of tuition fee waiver and exemption to SC, ST, and PWD students of Five Year Integrated M.Sc. Programs.”

Item 44.10: To consider and recommend to the Board of Governors to approve the payment of Gratuity to the legal heir of (late) Shri Devchandbhai Raghubhai Randeriya for the amount of Rs. 1,38,750/- alongwith simple interest as per orders of the Controlling Authority under Payment of Gratuity Act, 1972 and Regional Labour Commissioner (Central), Vadodara

Reso. 44.10: The Committee was briefed that, The Controlling Authority under Payment of Gratuity Act, 1972 and Regional Labour Commissioner (Central), Vadodara has passed the order against SVNIT, Surat in Application No. BRC/RLC/48(39)/2017 on 25.02.2019 with the direction to SVNIT, Surat to make the payment of gratuity to Shri Mahendrabhai Devchandbhai Randeri the legal heir of (Late) Shri Devchandbhai Raghubhai Randeriya for the amount of Rs. 1,38,750/- alongwith simple interest at the rate of 10% per annum w.e.f. 19.03.2015 to the date of actual payment within 30 days of receipt of the said order dated 25.02.2019. Based on the said order dated 25.02.2019, it was noted that the Applicant (Shri Mahendrabhai Devchandbhai Randeri) was the son of (Late) Shri Devchandbhai Raghubhai Randeriya, who had filed the said application dated 29-06-2017 in Form N under the Sub Rule (1) of the Rule 10 of the payment of Gratuity (Central) Rules, 1972 before the Controlling Authority under the Payment of Gratuity Act, 1972 and RLC, (Vadodara) to issue direction to the Director, SVNIT, Surat for Payment of Gratuity of Rs 138750/- along with simple Interest as per law and rules. The applicant submitted before RLC (Vadodara) that (Late) Devchandbhai Raghubhai Randeriya was working in the establishment of SVNIT Surat as Peon-cum-Labour.

The claim was filed by Shri Mahendrabhai Devchandbhai Randeri S/O Late Shri Devchandbhai Raghubhai Randeriya in the year 2017 and it was decided by the Controlling Authority under the Payment of Gratuity Act, 1972 and RLC, (Vadodara) on 25-02-2019. However, no action was initiated by the Institute to challenge the order by filing an appeal or by executing the said order. After deliberations, it was:

“Resolved to recommend to the Board of Governors to authorize Director of the Institute to make payment to the legal heirs of (late) Shri Devchandbhai

Raghubhai Randeriya as per orders of the RLC, Vadodra as a special case. However, this should not be treated as precedence in all other pending matters. Pedhinama/ Succession certificate of Late Shri Devchandbhai Raghubhai Randeriya be obtained before release of payment."

"Further resolved that institute should take necessary action for payment of all statutory dues/ liabilities as per rules for welfare of such employees."

Item 44.11: To consider and recommend to the Board to approve the propose norms & rules for instituting sponsored / institute Chair Professor and Chair Young Professor at SVNIT, Surat

Reso. 44.11: The Committee was briefed that, with a view to strengthen the academic and allied activities at the Institute, it is planned to institute sponsored / institute Chair Professor and Chair Young Professor at SVNIT, Surat. After deliberation it was;

"Resolved to defer the item."

Item 44.12: To consider and recommend to the Board of Governors to approve the Preliminary Estimate submitted by CPWD for the work of "Renovation and Major Structural Repairing of Departments of Mechanical Engineering, Electrical Engineering, Chemical Engineering, Computer Engineering, Water Resources Engineering Lab and Advanced Hydraulics Lab at SVNIT Campus, Surat"

Reso. 44.12: The Committee was briefed that, the exiting old academic buildings were constructed 40 years back, and considerable repair work including colour work is warranted for these old buildings. Due to structural distress at several locations and considerable deterioration in this department and other building, which needs immediate structural repair and rehabilitation with suitable treatment. On the request of the institute the CPWD had prepared preliminary cum detailed estimate for Renovation and Major Structural Repairing of Mechanical Engineering Department, Electrical Engineering Department, Chemical Engineering Department, Computer Engineering Department, Water Resources Engineering Lab and Advanced Hydraulics Lab at SVNIT Campus, Surat. The Members opined to carry out the Renovation and Major Structural Repairing work in one go to be funded through HEFA as resolved in the item no 44.05. After deliberations

"Resolved to defer the proposal and be placed again with comprehensive proposal for renovation/major repair of all old buildings at one go which will be funded through HEFA."

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"Further resolved, to prepare the proposal in total for further funding from HEFA for institute requirement as per its priority. The second phase shall have complete plan of new construction and major repair/maintenance works for old buildings."

Item 44.13: To consider and recommend to the Board of Governors to approve the proposal for procurement of Furniture items for "500 seaters EWS Hostel being constructed at SVNIT Campus, Surat" through GeM/CPP Portal.

Reso. 44.13: The Committee was informed that, the Ministry of Education, Govt of India vide letter No.F.No.17-9/2019-TS.III dated 25.10.2019 has approved funding of Rs.29.85 Crores for creation of infrastructure under EWS reservation, wherein Rs.2.43 Crores has been allocated for furniture. The construction of 500 seater boys EWS Hostel is being constructed through CPWD and the construction work is expected to be completed by March 2023. After deliberations, it was:

"Resolved to recommend to the Board of Governors to approve the proposal for procurement of Furniture items for "500 seaters EWS Hostel being constructed at SVNIT Campus, Surat" through GeM/CPP Portal at the estimated cost of Rs. 1,83,63,750.00/-. The expenditure will be made from OH-35."

"Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place work order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of Finance Committee/ Board."

Item 44.14: To consider and recommend to the Board of Governors to sanction Rs.100.00 Lakh for 5 years (Rs.20 Lacs per Year from F.Y. 2022-23 to 2026-27) towards the Grantee Matching Fund (GFM) for SSIP 2.0 program (Student Start-up and Innovation Policy)

Reso. 44.14: It was briefed that, SVNIT Surat has incorporated a Section 8 (not for profit) company named "Association for Harnessing Innovation and Entrepreneurship (ASHINE)" to promote innovation and entrepreneurship amongst start-ups and student activities. The Government of Gujarat has approved SSIP 2.0 (Student Start-up and Innovation Policy) funds to SVNIT, Surat. As per MoU signed (dated 6.09.2022) between SVNIT, Surat and Gujarat Knowledge Society (GKS) for SSIP 2.0, the amount sanctioned for SSIP 2.0 is Rs.2.0 Crore for 5 years (@Rs.40.00 Lacs per year from F.Y. 2022-23 to F.Y. 2026-27) and necessary Grantee Matching Fund of Rs.1.0 Crore for 5 years (@Rs.20.00 Lacs per year

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from F.Y. 2022-23 to F.Y. 2026-27) will be paid by the SVNIT, Surat. After deliberations it was:

“Resolved to defer the proposal and to be placed again alongwith source of funds through which institute contribution will be paid.”

Item 44.15: To consider and recommend to the Board of Governors to grant administrative approval for initiating the tendering process through GeM/ CPPP for availing Manpower Outsourcing Service Work at SVNIT, Surat at the estimated cost of Rs.4,99,74,340/- (Rupees Four Crore Ninety Nine Lacs Seventy Four Thousand Three Hundred Forty Only) including Taxes under the head of “M&R Building & Maintenance (1/92)”.

Reso. 44.15: It was briefed that the existing annual contract for providing Manpower Outsourcing Service at SVNIT, Surat will be expiring on 31.03.2023. Therefore, it is required to invite the fresh tenders for the above said work as per GFR 2017. The total estimated cost for availing of Manpower Outsourcing Service would be Rs.4,99,74,340/- (Rupees Four Crore Ninety-Nine Lacs Seventy-Four Thousand Three Hundred Forty Only) including Taxes and as per the minimum wages prescribed by the Ministry of Labour & Employment. This includes total 129 manpower. The expenditure in this regard will be made from OH-31. The tendering process to hire these services will be processed through GeM/ CPPP. After deliberations it was:

“Resolved to defer the item and to be placed again with complete details in the subsequent meeting.”

The meeting ended with vote of thanks to the Chair.

B. Manu
10/11/2023
**MEMBER SECRETARY
FINANCE COMMITTEE
SVNIT, SURAT**

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10/11/23
**CHAIRMAN
FINANCE COMMITTEE
SVNIT, SURAT**

**की पुष्टि
CONFIRMED**

अमर गुप्ता
**अध्यक्ष/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. रा. प्रौ. सं. सुरत
SVNIT, SURAT**